



Date _____

Applying for:

____ Landscape

____ Garden Center

Contact Information

Name _____ Phone _____

Street _____

City _____ State _____ Zip _____

Phone _____ Email _____

If you are under 18 do you have employment/age certificate? (working papers)

Circle one Yes No Not Applicable

Do you have a driver's license? Yes No

If yes do you have a medical card to drive vehicles over 10,000 pounds? Yes No

How were you referred to our company?



Availability

Monday: Yes or No From: ____ To: ____

Thursday: Yes or No From: ____ To: ____

Tuesday: Yes or No From: ____ To: ____

Friday: Yes or No From: ____ To: ____

Wednesday: Yes or No From: ____ To: ____

Saturday: Yes or No From: ____ To: ____

Sunday: Yes or No From: ____ To: ____

How many hours per week can you work? _____

When are you available to start work? _____

Do you have any vacations or will you be needing any personal time in the next 4 months?

(Circle one) Yes or No If yes, what are the dates? _____

Are you eligible to work in the United States (circle one)? Yes No

Education (higher education to High School)

School	Date Attended	Areas of Study	Did you Graduate (Y or N)



Training and Volunteering:

Please list computer programs which you are proficient in:

Please list any certification or training course that you have received/performed:

List any organizations or clubs that you are a member of:

Please list any acts of volunteering:



Previous Employment (most recent first):

Employer: Phone Number:	Dates Employed	Position/ Responsibilities	Reason for leaving	Salary/ Pay Rate

May we contact your previous employer (circle one) Yes No



Please answer the following questions:

Why are you Applying to work here?

What have been your greatest Accomplishments?

If hired, how long do expect to work here?

Why do you think customers shop at Molzon's?



What is customer service?

What motivates you?

What you do if something came up and you were unable to come to work?

By signing below, you are stating that all the information on this application is correct and accurate:

Signature

Date



Willingness Checklist

Part of the activities required to maintain and operate Molzon’s involve duties or tasks that are often overlooked when describing a specific job. Please indicate your level of willingness to perform these tasks and duties by placing an “x” on the appropriate line.

Would be willing to:	Yes	Maybe	No
1. Stock and dust shelves?	___	___	___
2. Complete our training program?	___	___	___
3. Restock displays throughout the day?	___	___	___
4. Approach all customers with a smile?	___	___	___
5. Clean fixtures, windows & counters?	___	___	___
6. Vacuum and sweep floors?	___	___	___
7. Uphold strict security policies?	___	___	___
8. Uphold our smoking policy?	___	___	___
9. Climb a ladder using safety procedure?	___	___	___
10. Stand on your feet for long periods of time?	___	___	___
11. Dress in compliance with our dress code?	___	___	___
12. Operate a computerized register?	___	___	___
13. Maintain a positive attitude?	___	___	___
14. Work weekends and evenings?	___	___	___
15. Lift 25 pounds?	___	___	___
16. Lift 50pounds?	___	___	___
17. Make call to customers to follow up?	___	___	___
18. Leave personal issues & negativity home?	___	___	___
19. Work well with your teammates?	___	___	___
20. Report to work on time when scheduled?	___	___	___
21. Work outside in the elements?	___	___	___
22. Work in an area that is not air conditioned?	___	___	___
23. Get your hands dirty?	___	___	___
24. Work on the landscape crew?	___	___	___
25. Help unload trucks?	___	___	___

Signature

Date